



NWTAA
NORTHWEST TERRITORIES ASSOCIATION OF
ARCHITECTS

Application for Registration or Renewal of a Firm Permit

FIRM INFORMATION

Firm/Business Name _____

Business Phone _____

Business Fax _____

Address Line 1 _____

Business Email _____

Address Line 2 _____

Number of NWTAA-registered Architects in Firm: _____

City _____

Province/Territory _____

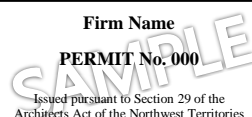
Postal Code _____

Number of Canadian-registered Architects in Firm: _____

CONFIRMATION OF STAMP NAME PLATE [FOR NEW REGISTRATIONS]

Please confirm the name of the firm as it should appear on the NWTAA-issued Firm Stamp:


Firm Name (ie, Smith + Doe Architects or S+D Architects Inc.) _____



REGISTRATION FEE

Total Annual Registration Fee: _____ 

First-time applicants: Registration fees for first-time applicants are pro-rated to the month of approval by Council. Contact the NWTAA office for upcoming review dates.

Anticipated review month: _____ 

Pro-rated Initial Registration Fee: _____

NOTE: Fee is per-capita (tiered) based on the total number of Canadian-registered Architects employed by the firm.

For the first Architect	\$ 800.00
For the next 4 Architects, each	650.00
For the next 5 Architects, each	500.00
For the next 10 Architects, each	300.00
For each Architect thereafter	0.00
Maximum Firm Permit Fee	8900.00

DECLARATION

The firm named herein wishes to engage in the practice of architecture in accordance with the *Architects Act* of the Northwest Territories and the *Bylaws of the Northwest Territories Association of Architects*. I, the undersigned, am an Architect registered with the NWTAA, and a Director, Partner or Officer of this firm. I will serve as the *professional representative* of this firm, and will directly supervise the practice of architecture and the professional conduct of the firm.

I certify that the information provided is correct and complete to the best of my knowledge.

NAME OF PROFESSIONAL REPRESENTATIVE _____

LICENCE NO. _____

SIGNATURE _____

DATE _____

REQUIRED DOCUMENTATION

The following must accompany this application:

- Annual Complaint Declaration for a Firm Permit
- Certificate of Professional Liability Insurance
- Proof of Registration from GNWT Corporate Registries (ie, *Certificate of Compliance*)
- Proof of Registration from Workers' Safety & Compensation Commission (WSCC) - NWT Residents Only

The annual Registration Fee is due once the application is approved by Council.